

**EUROPEAN FOOD INFORMATION RESOURCE
AISBL (EuroFIR AISBL)**

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Minutes, 14th Annual General Assembly Meeting,

Hybrid (online and at Comet event meeting centre) 19th April 2023, 15.30 -17.00

CEST

Contents

1. BUREAU	3
2. COMPOSITION OF THE MEETING	3
3. CONVOCATIONS	3
4. AGENDA.....	4
5. DELIBERATIONS	5
2020 Activities and achievements.....	5
2020 Future Plans.....	5
Membership: Update	Erreur ! Signet non défini.
Commercial Clients: Update.....	Erreur ! Signet non défini.
Directors.....	Erreur ! Signet non défini.
Examination of annual accounts	Erreur ! Signet non défini.
Approval of 2020 activities.....	Erreur ! Signet non défini.
Appropriation of results	Erreur ! Signet non défini.
6. AOB.....	Erreur ! Signet non défini.
7. END OF THE MEETING	Erreur ! Signet non défini.
ANNEX 1 – Voting system.....	8
ANNEX 2 – List of Members participating at 12 th General Assembly	10
ANNEX 3- Powerpoint presentation.....	Erreur ! Signet non défini.

1. BUREAU

Siân Astley, Secretary General of EuroFIR AISBL, declared the General Assembly open at 15:30 Central European Summer Time both onsite at Comet event meeting venue and online using the platform Microsoft Teams for the deliberations and using the [eGovernance](#) platform.

The General Assembly closed after 120 minutes.

Sidonie Pauchet (EuroFIR Office Manager) was appointed as vote-teller.

Dr Siân Astley stated, for the Members, the anti-trust rules regarding cartels and reminded Members that sensitive financial information about their organisations' services should not be disclosed during the General Assembly, and Members could leave the meeting at any time.

2. COMPOSITION OF THE MEETING

The General Assembly consists of Members attending or represented, whose family name(s), first name(s) and organisations' names, are included in the attendance register and deposited at the Bureau (Annex 2).

3. CONVOCATIONS

All present declared they were acquainted with the legal and statutory stipulations concerning convocation of the General Assembly and had reviewed the General Assembly agenda.

A total of **thirteen (12) Full Members** (out of 21 Full Members), **ten (10) Ordinary Organisations Members** (out of 38 Ordinary Members), **six (6) Directors** were present onsite and online. In addition, completed email voting forms were received from **five (5) Full Members & twelve (8) Ordinary Organisation Member** and proxy forms from **one (1) Full Member** and **six (6) Ordinary Organisation Members** received by email, meaning the General Assembly was declared quorate and, thus, valid to deliberate and decide on agenda items.

4. AGENDA

The Chair explained the meeting was convoked to deliberate and vote on the following:

1. Welcome & introductions

2. Minutes from GA 2022 & matters arising

3. EuroFIR Annual Report 2022

- a) Activities and achievements in 2022 (Resolution 1)

4. EuroFIR and INFOODS team of regional centres

- a) Resolution 2 - Susanne Westenbrik (RIVM, NL)

5. Overview of planned activities in 2023

- a. Membership recruitment & benefits and Commercial Clients
- b. New EU and other proposals
- c. Working Groups & FoodCASE User Group

6. Officials & Directors

- a. Extension of terms for existing President & Directors
 - Resolution 3 – Karl Presser as President (Premotec, CH)
 - Resolution 4 – Luca Bucchini as Director (Hylobates, IT)
- b. Dismissals
- c. Appointment of new roles
 - Resolution 5- Naomi Fliss, as Executive Director
 - Resolution 6 - Siân Astley, as Secretary General (subject to contract negotiation)

7. Examination and approval of the annual accounts closed on 31.12.2022- (Resolution 7) – see *EuroFIR Bilan 2022*

8. Activities and budget in 2023

- Resolution 8- Approval of planned activities and budget in 2023
- Resolution 9 – Approval of increase of membership fees from 2024

9. Appropriation of results (Resolution 10)

10. Discharge to the executive directors and to the managing director. (Resolution 11)

11. Any other business

5. DELIBERATIONS

2022 Activities and achievements

Siân Astley presented the main activities and achievements conducted by EuroFIR in 2022 in the following areas (Annex 3 -XXXX):

- EuroFIR data, tools and procedures
- Existing and new EU-funded projects
- Governance
- EuroFIR Secretariat

2022 Membership & Commercial income

Siân Astley provided an update on EuroFIR members in 2022:

- Total members is 227
- Revamped membership proposition, and prepared membership recruitment campaign
- In 2022, EuroFIR welcomed 12 Members: 1 associate, 1 non-commercial organisation, 7 Individuals & 3 Students

2022 Finances

Siân Astley presented EuroFIR's finances in 2022:

- Income
 - Membership income increased of 3,5% compared to 2021
 - Higher EU-funded grants
- Expenses
 - Reduced our office costs and other fixed expenses (suppliers) by ca 25%

2023 Budget

Siân Astley presented EuroFIR income and costs streams in 2023-2024-2025.

2023 Future plans

EuroFIR's future plans are:

- Recruit new researcher to support EU-funded projects
- Change of roles for PMF, SBA and SP; update strategic objectives and goal; stakeholder consultation (e.g., Members) and operation plan for 2024-2029
- Consolidate existing relationships (e.g., eBASIS, FoodWasteEXplorer); Re-engage with global partners and factor in succession planning (e.g., FAO INFOODS)
- Advance branded food data (FAIRness, quality)
- Digitalisation to underpin data interchange
- New 2023 EU-funded projects: WASTELESS and WATSON

Resolutions and votes

After Siân Astley's presentation, members were invited to login to the egovernance platform to vote on each of the following resolutions:

Resolution 1: The General Assembly approves the activities and achievements in 2022.

– voting system 1 – ALL MEMBERS

The General Assembly accepted the resolution with 59 votes in favour [18 Full Members and 23 Organisation Members] and 1 abstention [1 Organization Member].

Resolution 2: The General Assembly approves the nomination of Susanne Westenbrink (RIVM, NL) as FAO INFOODS Deputy Coordinator.

– voting system 1 – ALL MEMBERS

The General Assembly accepted the resolution with 57 votes in favour [17 Full Members and 23 Organisation Members in favour] and 2 abstention [1 Full Member and 1 Organization Member].

Resolution 3: The General Assembly approves the renewal of Karl Presser (Premotec, CH) as President for three years.

- voting system 1 (ALL MEMBERS) / SECRET

The General Assembly accepted the resolution with 56 votes in favour [17 Full Members and 22 Organisation Members in favour] and 3 abstentions [1 Full Member and 1 Organization Member].

Resolution 4: The General Assembly approves the renewal of Luca Bucchini (Hylobates, IT) as Executive Director for three years.

- voting system 1 (ALL MEMBERS) / SECRET

The General Assembly accepted the resolution with 57 votes in favour [17 Full Members and 22 Organisation Members in favour] and 2 abstentions [2 Organization Member].

Resolution 5: The General Assembly approves the appointment of Naomi Fliss (MOH, Israel) as Executive Director, for three years.

The General Assembly accepted the resolution with 52 votes in favour [15 Full Members and 23 Ordinary Organizations], 3 abstentions [1 Full Members and 1 Organization Member], and 2 blanks [2 Full Member Members].

Resolution 6: The General Assembly approves the appointment of Siân Astley as Secretary General, subject to contract negotiations

- voting system 1 (ALL MEMBERS) / SECRET

The General Assembly accepted the resolution with 59 votes in favour [18 Full Members and 23 Organisation Members in favour] and 1 abstention [1 Organization Member].

Resolution 7: After examination, the General Assembly approves the annual accounts closed on 31.12.2022, with a profit of 13.751,23€ to be appropriated.

– voting system 2 (Weighting factor) - FULL MEMBERS ONLY

The General Assembly accepted the resolution with 41 votes in favour [14 Full Members] and 16 abstentions [4 Full Members].

Resolution 8: After examination, the General Assembly approves the activities and budget for 2023.

– voting system 2 (Weighting factor) - FULL MEMBERS ONLY

The General Assembly accepted the resolution with 57 votes in favour [18 Full Members].

Resolution 9: After examination, the General Assembly approves the increase of membership fees from 2024

– voting system 2 (Weighting factor) - FULL MEMBERS ONLY

The General Assembly accepted the resolution with 41 votes in favour [13 Full Members] and 5 blank votes.

Resolution 10: The General Assembly decides, as proposed by the Executive Board, to appropriate the results as follows:

- **Profit for the financial year: 13.751,23€**
- **Profit to be allocated on 31.12.2022: 13.751,23€**
- **Profit to be carried forward on 31.12.2022: 13.751,23€**

– voting system 2 (Weighting factor) - FULL MEMBERS ONLY

The General Assembly accepted the resolution with 57 votes in favour [18 Full Members].

Resolution 11: After examination, the General Assembly gives discharge to the Directors and Managing Director for their mandate during the past financial year (2022) – (meaning the EB and the Managing Director have the confidence of the Members in the decisions made during 2022).

– voting system 1 (ALL MEMBERS)

The General Assembly accepted the resolution with 58 votes in favour [17 Full Members and 22 Organisation Members in favour] and 1 abstention [1 Organization Member] and 1 blank vote [1 Organization Member].

ANNEX 1 – Voting system

1. Voting system 1 (on simple resolutions) – ALL MEMBERS

Majority = 80 votes in favour

50% majority = 40 votes in favour + 1 = 41 votes in favour

If all members are present or represented

Membership category			Numbers of voting rights	
Full Members	21	X	2	42
Ordinary Organisations Members	38	X	1	38
Total				80

2. Voting system 2 (on Business Plan, finances and on modification of statutes) - FULL MEMBERS ONLY

Majority = 72 votes in favour

If all members present or represented or send their voting form

2/3 majority = 46 votes in favour +1 = 47 votes in favour

16	x 4	64
1	x3	3
0	x2	0
4	x1	4
22		70

ANNEX 2 – List of Members participating at 13th General Assembly

Full Members Compilers				
Acronym	Full Name	Country	Representative	Method of vote
QIB	Quadram	UK	Paul Finglas	onsite
NUBEL	Nutrienten Belgie vzw	BE	Carine Seeuws	online
THL	National Institute for Health and Welfare (THL) Nutrition Unit	FI	Heli Reinivuo	online
ANSES	Agence nationale de sécurité sanitaire de l'alimentation, de l'environnement et	FR	Marine Oseredczuk	By email in advance
NFSA	The Norwegian Food Safety Authority	NO	Jorån Østerholt Dalane	online
INSA	Instituto Nacional de Saude Dr Ricardo Jorge	PT	Isabel Castanheira	online
NFA	Swedish National Food Agency	SE	Jessica Petrelius Sipinen	online
IMR	Institute of Medical Research, University of Belgrade	RS	Maria Glibetic	onsite
CREA	Consiglio per la Ricerca e la sperimentazione in Agricoltura	IT	Alessandra Durazzo	online
RIVM	Institute of Public Health and the Environment	NL	Susanne Westenbrink	onsite
JSI	Jozef Stefan Institute	SI	Barbara Korousic	online
IAEI	Institute of Agricultural Economics and Information	CZ	Marie Machakova	By email in advance
FSVO	Federal Food Safety and Veterinay Office	CH	Raphael Reinert	online
OGYEI/NIPN	National Institute of Pharmacy and Nutrition	HO	Eszter Sarkadi-Nagy	onsite
NIHD	National Institute for Health Development, Estonia	EE	Kerstin Joandi	By email in advance
Full Members Non Compilers				
AUA	Agricultural University of Athens	GR	Maria Kapsokefalou	Proxy
UHEL	University of Helsinki	FI	Vieno Piironen	online
WUR	Wageningen University	NL	Sander Biesbroek	By email in advance
FRI-VUP	Food Research Institute - Národné poľnohospodárske a potravinárske centrum	SK	Sylvia Cabadajová	By email in advance

Organisation Members				
EUFIC	European Food Information Council	BE	Laura Fernandez	online
CEU	CEU San Pablo University	ES	Gregorio Valera	By email in advance
IEO	European Institute of Oncology	IT	Patrizia Gnagnarella	By email in advance
UL	University of Ljubljana	SI	Mojca Korosec	By email in advance
	Tubitak Marmara Research Centre	TR	Cesarettin Alasalvar	By email in advance
JRC	Joint Research Centre European Commission	IT	Evangelia Grammatikaki	onsite
OSLO	OSLO University	NO	Monica Hauger Carlsen	By email in advance
	Institute of Marine Research	NO	Maria Wik Markhus	online
	ODISEE	BE	Barbara de Mild	Proxy
	Orlando	RO	Stefan Oancea	By email in advance
	INRAE Human Nutrition Unit	FR	Claudine Manach	Proxy
	MRC Epidemiology Unit	UK	Birdem Amoutzopoulos	By email in advance
	Maastricht University	NL	Alie de Boer	By email in advance
	Fundacion AZTI	ES	Mercedes Caro	By email in advance
SMEs				
CRÈME	Crème Global	CH	Cronan	By email in advance
POLYTEC	POLYTEC	DK	Erik Norby	Proxy
SSN	Swiss Society for Nutrition	CH	Muriel Jaquet	online
	Hylobates	IT	Luca Bucchini	online
DATO	DATO	AT	Bernd Maierhofer	Proxy
Eaternity	Eaternity	CH	Judith Jellens	Proxy
MS Nutrition	MS Nutrition	FR	Florent Vieux	Proxy
	Consulting Colombani	CH	Maria Glibetic	By email in advance
	Alma Food SAS	FR	Paolo Colombani	Proxy
Premotec	Premotec	CH	Karl Presser	By email in advance
	Nutritics	IE	Damian O Kelly	Proxy
Loekintofoods	Loek Pijls	NL	Loek Pijls	onsite

ANNEX 3 – Presentation