Field Trials Facilitator
Platform supporting vitality and abilities of elderly [TURNTABLE]
Funded by Innoviris through AAL, grant agreement n° 2019-EU-AAL-1

EuroFIR AISBL is participating in Innoviris-funded project called TURNTABLE that aims to deliver an app integrating a range of solutions to support vitality and mobility amongst older adults (60 years and over). As part of our role, we are seeking dietitians/ nutritionists to help run field trials with older volunteers in the Brussels region to help test the platform components.

This role will include the following tasks:

1. Volunteers for trial (10%)  
   • Help recruit up to 50 volunteers (25 male and 25 female) aged 60 years or older  
   • Maintain administrative information for EuroFIR AISBL, as related to recruitment  
   • Complete timesheets with sufficient detail of activities for reporting and/ or audit

2. Execute field trials (70%)  
   Undertake, as specified by the project:  
   • Welcome of the volunteers and execution of tasks  
   • Post-session interviews  
   • Session wrap-up  
   • Follow-up with the volunteers (routine calls on a monthly basis)  
   • Maintain administrative information for EuroFIR AISBL, related to trials, and any other relevant tasks

3. Post-session transcription (20%)  
   • Transcribe audio-recordings to text, e.g. replies to interview questions  
   • Assist with completion of reports, as necessary

Potential candidates must speak French fluently. English is a plus. We are looking for candidates with demonstrable communications skills and attention to detail.

Required education and experience
• Pg.Dip, MSc., BSc or equivalent in dietetics or a related subject  
• Experience of working with members of the public  
• Fluent in French  
• Good IT and computer literacy  
• Capable of delivering activities independently  
• Willing to work with virtual teams  
• Availability to travel independently and work flexibly, as required
Duration of the contract: December 2020 onwards (hours by arrangement to cover the tasks above); subject to public health measures recruitment, welcome and employment may be remote/virtual. Temporary contract, remuneration subject to experience. Travel costs will be reimbursed, as necessary.

Please send your CV and cover letter to secretariat@eurofir.org, with “Application for TURNTABLE FT Facilitator” as subject line. We accept CVs in French and English.

Deadline for applications: 31.10.2020

Main site or place of performance: Within Brussels
– to be determined in partnership with the successful candidate(s) and EuroFIR

Contracting authority: European Food Information Resource (EuroFIR) AISBL
Address: 40 Rue Washington, 1050 Brussels, Belgium
URL: www.eurofir.org
Type of the contracting authority: SME, non-profit association
Organisation’s activities: Enhancing awareness and understanding of the value of food composition data, and its importance for consumers in making healthier dietary choices